



**Report on One Week Online Workshop on  
SKILL ENHANCEMENT AND CAPACITY BUILDING FOR NON-TEACHING/TEACHING  
Organized by Kamala Nehru College and Ramanujan College, University of Delhi  
22<sup>nd</sup> January – 28<sup>th</sup> January 2021**



**Ministry of Education**  
(Formerly Ministry of Human Resource Development, MHRD)  
Government of India  
Under the aegis of

**PANDIT MADAN MOHAN MALVIYA  
NATIONAL MISSION ON TEACHERS AND TEACHING  
(PMMNMTT)  
ONE WEEK ONLINE WORKSHOP  
(Equivalent to one week FDP under PMMNMTT)**

ON

**"SKILL ENHANCEMENT AND CAPACITY BUILDING FOR  
NON-TEACHING (JR, DR, AR & OTHERS) AND TEACHING STAFF"**

**22nd January- 28th January 2021**

- Documentation for NAAC and NIRF: teaching & non-teaching
- University Roster System : Teaching and Non teaching
  - Recruitment Rules 2020
- APAR and Promotion process: CAS, 2018 for teaching staff  
And promotion for non teaching staff
  - RTI in Colleges
  - New Education Policy
  - GFR 17 & PFMS
  - E-governance
  - GeM and e-procurement

organized by

**KAMALA NEHRU COLLEGE  
(University of Delhi)**  
(Accredited Grade 'A' by NAAC)  
UNDER THE AEGIS OF PARAMARSH, UGC  
in collaboration with  
TEACHING LEARNING CENTRE  
**RAMANUJAN COLLEGE  
(University of Delhi)**  
(Accredited Grade 'A' by NAAC)

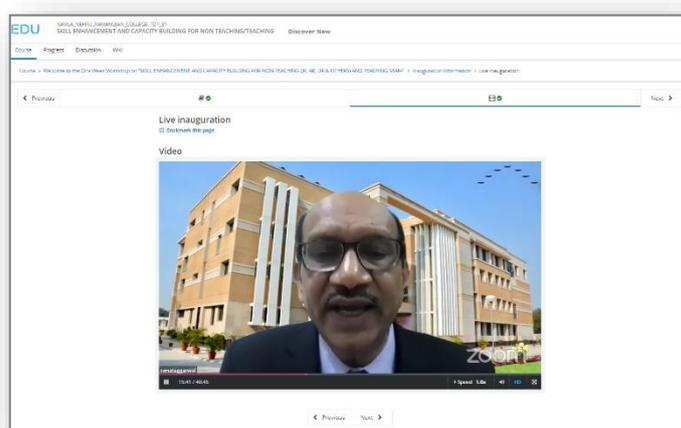
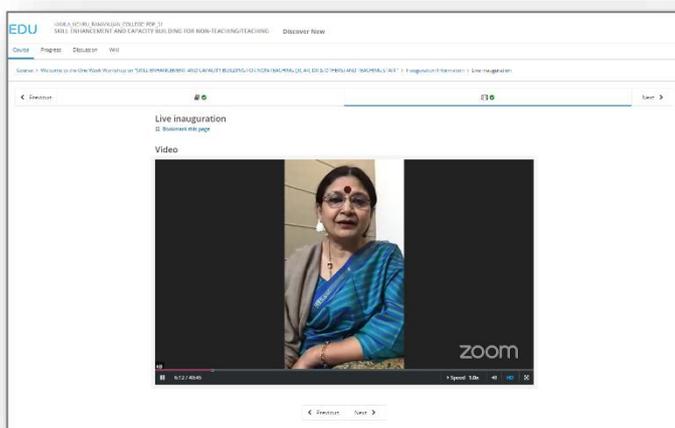
Last date of registration: 22nd January 2021  
Registration link: <https://forms.gle/UVAZYB7HA1WfxLGx9>

Dr. S.P. Aggarwal Principal Ramanujan College	For queries, contact us at <a href="mailto:fdp2021@knc.du.ac.in">fdp2021@knc.du.ac.in</a>	Dr. Kalpana Bhakuni Principal Kamala Nehru College
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## Day 1 – Inaugural Session – Live

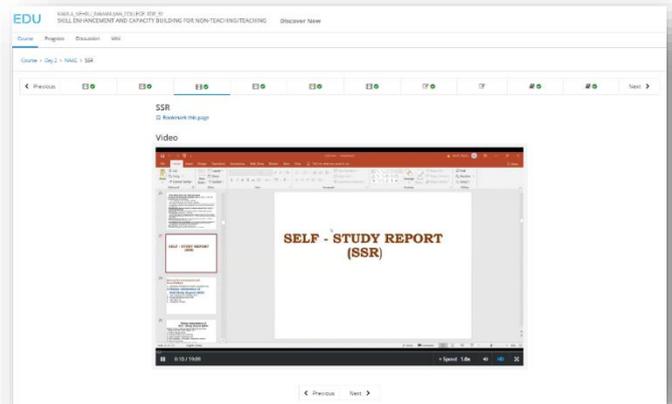
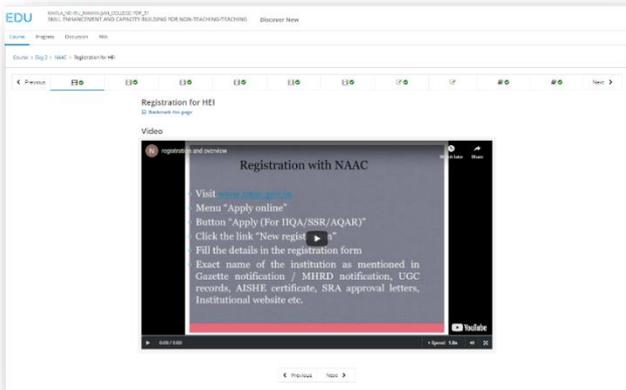
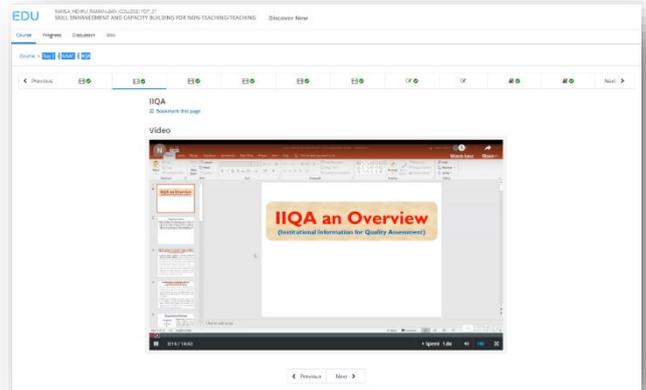
The principals, Dr. Kalpana Bhakuni and Dr. S. P. Aggarwal, welcomed the participants and addressed briefly on the significance and relevance of the theme of workshop. Dr. Vikas Gupta (Joint registrar, University of Delhi) addressed the session as chief guest.



**Live Session by Prof. Vivek Suneja** (Professor of Strategy, Dean & Faculty of Management Studies (F.M.S.), University of Delhi) on [National Education Policy 2020](#).

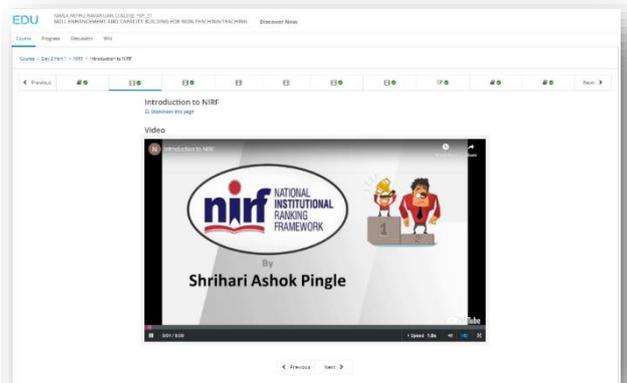


Day 2 and Day 3 - Sessions on NAAC by Dr. Shyam Singh Inda (Assistant Advisor, NAAC). The session covered all the important components and segments of NAAC process starting from Registration for HEI, Preparation and submission of IIQA, Self-Study Report (SSR), Data verification and Validation (DVV), Student Satisfaction Survey (SSS), and the Assessment Outcome Document. The session ended with a brief demonstration of the website of NAAC as a gist of the entire process.

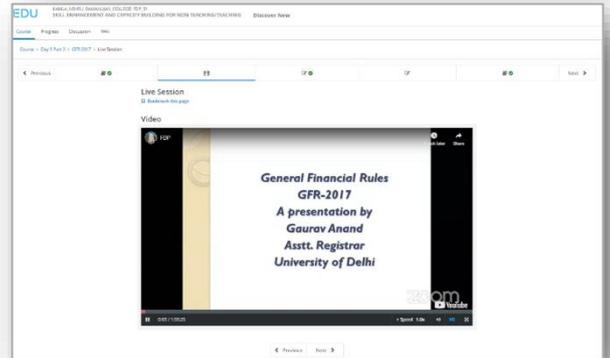
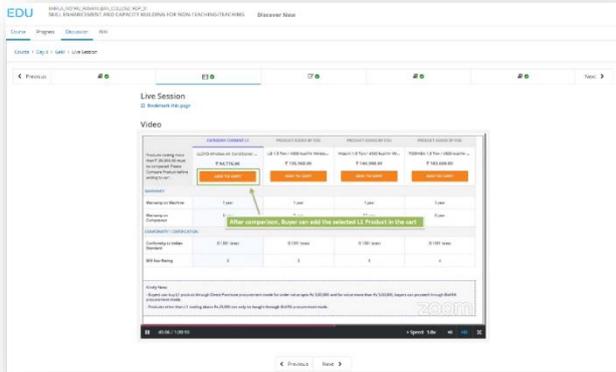


Day 3- separate sessions were organized in two parts.

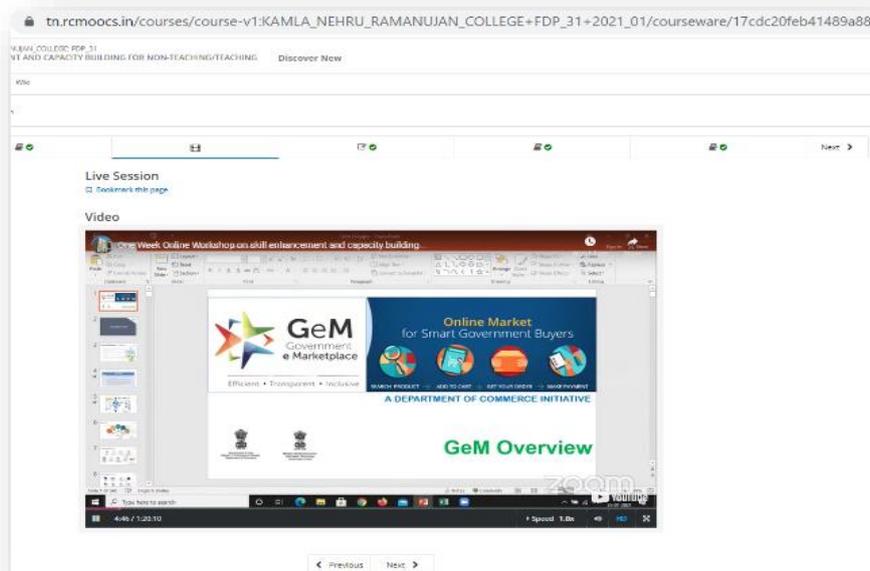
Part 1 on NIRF that covered all the parameters and components of NIRF process by Mr. Shrihari Ashok Pingle, Asst. Professor, S. N. Arts, D. J. Malpani Commerce and B. N. Sarda Science College, Ahmednagar, Maharashtra). The session begun with an Introduction to NIRF and followed by description on five parameters 1) Teaching learning and Resources, 2) Research and Professional Practice, 3) Graduation Outcomes, 4) Outreach and Inclusivity and 5) Perceptions.



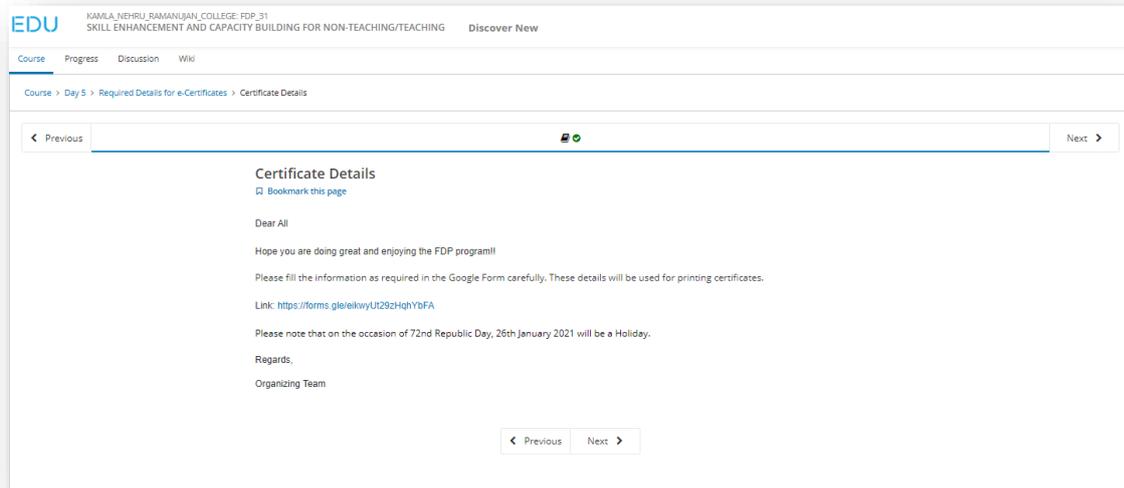
Day 3, Part 2 : Live sessions on **General Financial Rules (GFR) 2017**, presented by Dr. Gaurav Anand (Assistant Registrar, Finance) , University of Delhi



Day 4 – Hand-on live session on online procurement portal - **Government e Market Place** by Mr. Suraj Sharma. The session discussed various dimensions on rules and regulation applicable for procurement of goods and services by Ministries or departments under government institutions.



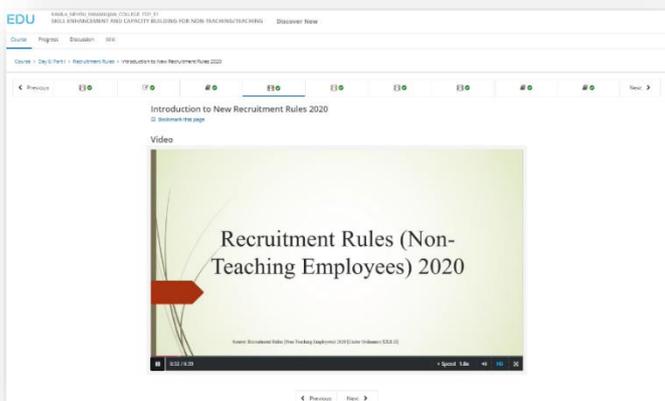
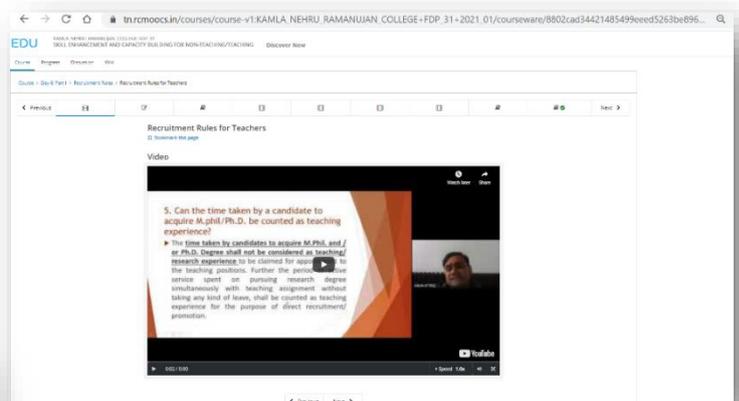
Day 5 – had been observed as national holiday on occasion of Republic Day. The participants were required to fill the details and provide feedback on the sessions on previous days.



Day 6, Sessions had been organized in three separate parts.

### Part I –

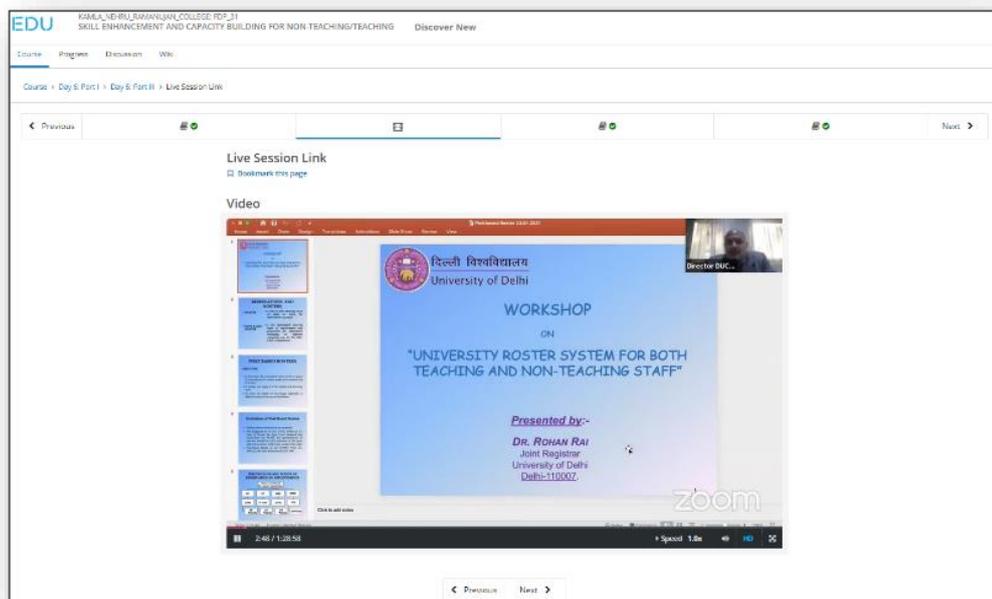
Session was based on **Recruitment Rules and Screening Guidelines** for Appointment of Assistant Professors and Non-teaching Employees, presented by Dr. Arun Kr. Attree (Member, Academic Council, University of Delhi)



**Day 6: Part II** Live Session on Right to Information Act, presented by Mr. Jay Chanda, Joint Registrar and First Appellate Authority, University of Delhi. The session mostly focussed on implementation of right to information act. The session highlighted indicative references from reliable sources towards accountability and transparency of information.



**Day 6: Part III** Live Session 'University Roster system for teaching and Non-teaching Staff' by Dr. Rohan Rai, Deputy Registrar, University of Delhi. The session focussed on plan for designing the Roster and managing the same for different categories.





### Day 7: Part III Live Valedictory Session

Dr. Nidhi Mathur presented a summary of the workshop that included participation trends in quizzes, assignments, and feedbacks by the participants. The session had Prof. Santosh Sohgaure (Registrar, Dr.H.S Gaur Vishwavidyala, Sagar, MP) as chief guest. Prof. Sohgaure delivered the valedictory address.

