

Faculty Development Programme: Speaking Skills

2-3 May 2017

Day One: 2 May 2017 (Tuesday)

9:30 – 10:00 am	Registration
10:00 – 11:00 am	What is Communication: Introduction; Language of Communication Introduction to Speaking Skills
11:00 – 11:15 am	TEA BREAK
11:15 am – 1:15 pm	Teaching Communication: Raising Awareness
1:15 – 2:00 pm	LUNCH
2:00 – 3:00 pm	Teaching Communication: Building Rapport
3:00 – 3:15 pm	TEA BREAK
3:15 – 4:15 pm	Teaching Communication: Building Rapport (continued)

Day Two: 3 May 2017 (Wednesday)

10:00 – 11:15 am	Teaching Communication: Practicing Speaking
11:15 – 11:30 am	TEA BREAK
11:30 – 12:15 pm	Teaching Communication: Practicing Speaking (continued)
12:15 – 1:00 pm	LUNCH
1:00 – 3:00 pm	Teaching Communication: Performing everyday language functions
3:00 – 3:15 pm	TEA BREAK
3:15 – 4:00 pm	Vote of Thanks & Distribution of Certificates