



कमला नेहरु कॉलेज (यूनिवर्सिटी ऑफ़ दिल्ली)
KAMALA NEHRU COLLEGE (UNIVERSITY OF DELHI)
अगस्त क्रांति मार्ग AUGUST KRANTI MARGE
नई दिल्ली - 110049 NEW DELHI - 110049

Dated: 19.04.2024


TENDER DOCUMENT No. KNC/WEBSITE AMC/2024-25/695

Subject: - Notice Inviting Bids for Maintenance & updating of College Website (AMC) through CPPP (E-Publishing), as per following specifications:-

S. No.	SPECIFICATIONS	Rate/Nos.
1.	Updating of website as per college requirement under AMC	
2.	Additional web pages as per college need/requirement	
3.	Web space charges as per requirement, if enhancement of	
4.	Server security layer charges as per requirement	
5.	New website creation charges, if required as per need of college	

Term & Conditions for work Maintenance & updating of College Website (AMC)

1. Time allotted to complete the work in 30 days from date of issue of work order. Work is to be completed within 30 days from the date of start of work otherwise compensation @ 1% (One per cent) of cost of work per day subject to maximum of 10% of cost of work shall be recovered from vendor's bill
2. TDS for Income shall be deducted as per government rules from dues/ bill of the vendor.
3. Rates quoted shall be included of GST, as applicable. Any changes/revisions of rate in taxes made by government after award of work shall be adjusted upward or downward, as the case may be.
4. Decision of the Principal, Kamala Nehru College shall be final and binding in case of any dispute or interpretation of description of item in B.O.Q./Specification of work or any other criteria college is not bound to give work to L1.
5. The college website should be maintained as per WCAG (Web Content Accessibility Guidelines) & up to the satisfaction of College.


Principal (Officiating)
Kamala Nehru College

Sealed bids on behalf of Principal, Kamala Nehru College (University of Delhi) are invited for "Annual Maintenance & updating of College website (AMC) at Kamala Nehru College, through speed post/registered post/courier only before 15th May, 2024 at 17:30 Hrs. By hand bids is not acceptable.

IMPORTANT DATES

Publish Date	24.04.2024	14:00 Hrs.
Document Download / Sale	24.04.2024	14:00 Hrs.
Document Download / Sale end Date	15.05.2024	17:00 Hrs.
Bid Submission Start Date	24.04.2024	09:00 AM
Bid Submission End Date	15.05.2024	17:30 Hrs.
Bid Opening Date	17.05.2024	11:00 Hrs.


PRINCIPAL
KAMALA NEHRU COLLEGE
AUGUST KRANTI MARG
NEW DELHI-49

Proposal & Agreement
For
College Website
Management

1. Website Management summary

The key responsibility areas will be as follow:-

1. Quarterly management of website.
2. Additional web page creation if required.
3. Providing Security layer Certificate (SSL) for website.
4. Hosting of website as per requirement.
5. Providing third party services including hosting space, domain renewal, e-mail creation, if any.

2. Situation Description:-

2.1 Desired situation:

The client wants _____ to manage & maintain the website www.knc.edu.in

2.2 Proposed solution:

_____ has proposed website management as per the scope of work.

3. Reporting

We will be providing detailed and consolidated Monthly reports on the following parameters:-

- Monthly Hours spent on Website Management.

4. Commercials

The commercials for the project will be as follows:

Description	Costs
Website Management (Quarterly)	INR _____
Man Hours Per Quarter	_____ HOURS
Additional Webpage creation	INR _____

5. Project Scope

This project is limited to what is literally described in this document. Principles or assumptions that can be done on the basis of this document which are not literally described, fall outside the scope of this project.

6. Terms & Conditions

6.1 Content

All the content, images and logo will be provided by the client in digital format.

6.2 Third Party Charges

Any third party cost like Stock Images, Domain Registration, Web Hosting. Etc. (if required) will be borne directly by the client and is not a part of the this proposal.

6.3 Warranty

The web provider will be rectifying all errors or problems as per agreement. Any changes requested by the client outside this warranty period will be done on chargeable basis and will depend upon the nature of the change and time required. A separate proposal will be shared with the client for the such changes.

6.4 Payments Schedule

The payments are to be made as per the following schedule:

(a) Website Management

In the end of the Quarter

6.5 Payments

All charges mentioned in this proposal are exclusive of service tax and other taxes which are imposed by the government. All invoices are to be settled within thirty days (30 days) form the date of the invoice and the college will have the right to terminate this agreement and all the services provided to the client in case of any defaults.

6.6 Validity

This proposal/agreement is valid for a period of one year and extended as per requirement and satisfaction of the client and consent by the _____ .

Authorization for Company's Representation

..... as represented by the below authorized person and supplier as represented by authorized person declare that they both agree to the commercials, scope of work and all the terms and conditions mentioned in this proposal and agree to commence work on the project mentioned in this proposal with immediate effect.

Client

Supplier

Name :

Name:

Organization:

Organization:

.....

.....

Date:

Date:

Signature:

Signature: