

Five-Day Capacity Building Programme for Non-Teaching Staff



The poster features the logos of Kamala Nehru College, University of Delhi, and the IQAC. It states that the Internal Quality Assurance Cell (IQAC) is collaborating with the Institute of Lifelong Learning, University of Delhi, to organize a one-week offline program. The program is titled "Capacity Building For Administrative Staff" and is scheduled for July 2nd to 8th, 2025, starting at 2:00 pm. A QR code is provided for registration, and the last date to register is June 30th, 2025.

KAMALA NEHRU COLLEGE
UNIVERSITY OF DELHI
Internal Quality Assurance Cell (IQAC)
in collaboration with
Institute of Lifelong Learning
University of Delhi
organises
One- week Program
(Offline)
on
"Capacity Building
For
Administrative Staff"

KAMALA NEHRU COLLEGE
2nd to 8th July, 2025
2:00 pm onwards
Scan for registration
Last date to Register: June 30th, 2025



A Five-Day Capacity Building Programme for Non-Teaching Staff was organized with the objective of enhancing administrative efficiency, professional competence, digital awareness, financial management skills, communication abilities, and overall workplace effectiveness among non-teaching employees. The programme was organized by Kamala Nehru College, University of Delhi Internal Quality Assurance Cell (IQAC) in Collaboration with Institute of Lifelong Learning University of Delhi from 02nd to 8th July 2025

The major objectives of the programme were to strengthen the administrative and professional skills of non-teaching staff, to familiarize participants with financial procedures, budgeting, GFR rules, and GeM procurement processes, to encourage stress management, wellness, and work-life balance through yoga and meditation sessions.